

MANISTEE CITY PLANNING COMMISSION

70 Maple Street
P.O. Box 358
Manistee, Michigan 49660

MEETING MINUTES

JANUARY 9, 1992

The regular meeting of the Manistee City Planning Commission was held on Thursday, January 9, 1992 at 7:15 P.M. in the City Council Chambers of City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 7:15 P.M. by Chairman, Roger Yoder.

MEMBERS PRESENT: R. Franckowiak, D. Johnson, J. Lakos, J. Schimke, K. Thompson, R. Yoder

MEMBERS ABSENT: R. Bruchan, J. Prais, A. Slawinski

OTHERS PRESENT: Jon Rose (City Code Administrator)

PUBLIC HEARING: None

SITE PLAN REVIEWS: None

QUESTIONS & CONCERNS:

CONSIDERATION OF MATTERS: None

MINUTES It moved by Lakos, supported by Franckowiak, that the minutes of the meetings of December 5th and 10th be approved. MOTION CARRIED.

CONFLICT OF INTEREST POLICY

At the last meeting a draft of a conflict of interest policy was discussed. During that discussion it was felt that this policy, along with others that have been adopted by the commission should be included as a part of the commission's by-laws, as previously adopted. As a result, Johnson prepared a new copy of the by-laws, which included this policy and other policies. Following discussion and some minor modifications to the document, it was moved by Lakos, supported by Thompson, to adopt the amended by-laws, pending confirmation by the city council. MOTION CARRIED.

MASTER PLAN AMENDMENTS

Tabled.

SIGN ORDINANCE

Tabled until work session to be held later in the meeting.

CITY UPDATE

Rose reported on:

1. Current status of the McDonald's project- re: MDOT.
2. Staff decision concerning signage in the C-4 Commercial District. It was decided that if the sign was on-premise it was an accessory use, if it was off-premise, it was a special use. It was questioned who should review the plans for signs. It was moved by Schimke, supported by Lakos, that Rose should review signage questions, with an option, at his discretion, to refer it to the planning commission. MOTION CARRIED.

D.D.A. No report

ZONING BOARD OF APPEALS

No report.

SITE PLAN REVIEW & HISTORICAL OVERLAY COMMITTEE

No report.

COMMITTEE APPOINTMENTS FOR 1992-

Chairman Yoder made the following appointments for 1992:

1. Site Plan / Historic Overlay District Review: Pruis, Thompson & Lakos
2. Zoning Board of Appeals: Johnson
3. County Plat Review Board: Lakos
4. Sign Ordinance Committee: Bruchan, Franckowiak, Schimke, Slawinski
5. Joint Conference Committee: Johnson, Thompson, Yoder
6. Goals: Yoder
7. D.D.A. Liaison: Dale Picardat

MSPO ANNUAL TRAINING WORKSHOPS-

Johnson advised that the MSPO annual training workshops would be coming up in March and April. He indicated that it would be advisable for the new members to attend the Basic Session. The advanced session this year discusses the updating of a Master Plan. The closest Basic session is in Ludington on March 10th and the closest Advanced session is in Cadillac on April 14th. Some interest was shown by the members. Action to approve attendance was tabled until the next meeting.

WORK SESSION: SIGN ORDINANCE-

A work session on the sign ordinance was held. Some of the items discussed and agreed upon included:

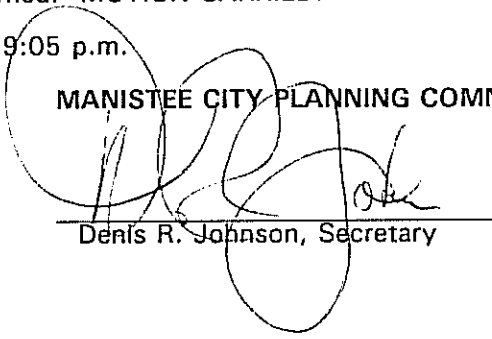
1. Time limit on dated public interest signs.
2. Billboards to be permitted in industrial districts only.
3. No internal lighting for ground mount signs.
4. Along US31 corridor, free standing signs must be in greenbelt area.
5. Along US31 corridor, ground mount and pylon mounted signs would be permitted with the following limitations:
 - a. Minimum of four feet from highway right of way.
 - b. There will be a maximum height, a maximum square footage per sign face and "0" visible ground clearance for ground mount signs.
 - c. There will be a maximum height, a minimum ground clearance and a maximum square footage per sign face for pylon mounted signs. [Note: the maximum square footage per sign face on pylon signs will probably be less than that of a ground mounted sign.]
6. There will be a maximum number of signs per commercial establishment.

ADJOURNMENT

There being no further business, it was moved by Franckowiak, supported by Lakos, that the meeting be adjourned. MOTION CARRIED.

The meeting adjourned at 9:05 p.m.

MANISTEE CITY PLANNING COMMISSION



Denis R. Johnson, Secretary